Office of the VPAA



**LABORATORY APPARATUS / EQUIPMENT BORROWER’S FORM**

|  |  |
| --- | --- |
| **SUBJECT** | <SUBJ> |
| **SECTION** | <SECT> |
| **SCHEDULE** | <SCHED> |
| **ROOM** |  |
| **LOCKER #** | <LOCKER> |
| **DATE OF EXPT** | <DATEEXP> |

|  |  |
| --- | --- |
| **DATE** | <DATEREQ> |
| **GROUP #** | <GROUPNO> |
| **EXPT #** |  |
| **EXPT TITLE** | <EXPNAME> |
| **PROFESSOR** |  |
| **DATE TO BE RETURNED** |  |

**LIST OF APPARATUS/EQUIPMENT**

|  |  |  |  |
| --- | --- | --- | --- |
| **QTY** | **UNIT** | **DESCRIPTION** | **REMARKS** |
| <Q1> | <U1> | <DESC1> |  |
| <Q2> | <U2> | <DESC2> |  |
| <Q3> | <U3> | <DESC3> |  |
| <Q4> | <U4> | <DESC4> |  |
| <Q5> | <U5> | <DESC5> |  |
| <Q6> | <U6> | <DESC6> |  |
| <Q7> | <U7> | <DESC7> |  |
| <Q8> | <U8> | <DESC8> |  |
| <Q9> | <U9> | <DESC9> |  |
| <Q10> | <U10> | <DESC10> |  |
| <Q11> | <U11> | <DESC11> |  |
| <Q12> | <U12> | <DESC12> |  |

**Note: For Engineering Lab, attach the necessary documents in borrowing the equipment.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NO.** | **NAME** | **STUD #** | **COURSE** | **SIGNATURE** |
| <N1> | <NAME1> | <STUD1> |  |  |
| <N2> | <NAME2> | <STUD2> |  |  |
| <N3> | <NAME3> | <STUD3> |  |  |
| <N4> | <NAME4> | <STUD4> |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
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